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June 29, 2007

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

Subject: **NOTIFICATION OF DEPARTMENT OF PUBLIC HEALTH'S USE OF DELEGATED AUTHORITY TO ENTER INTO A BIOTERRORISM PREPAREDNESS AND RESPONSE SERVICES AGREEMENT WITH THE UNIVERSITY OF PITTSBURGH-RODS LABORATORY**

This is to advise you that the Department of Public Health will exercise its delegated authority approved by the Board on: 1) August 29, 2006, authorizing the Director, or his designee, to select providers, negotiate and execute bioterrorism related contracts and any amendments with such providers, upon review and approval by County Counsel and the Chief Administrative Office, and notification of Board offices, up to an amount not to exceed \$500,000 per contract, 100% funded by the Federal Centers for Disease Control and Prevention (CDC) Notice of Cooperative Agreement (NCA) award No. U90/CCU917012-07, effective upon execution by the parties through August 30, 2007; and 2) May 15, 2007, extending the performance term of contractual obligations of bioterrorism related contracts, and any amendments to implement specific activities required to support the County of Los Angeles Public Health Preparedness and Response for Bioterrorism Program efforts, effective upon the date of execution by the parties through a date not to extend beyond August 31, 2008, in accordance with CDC's guidelines, up to an amount not to exceed \$500,000 per contract, 100% funded by CDC's NCA U90/CCU917012-07.

The agreement with the University of Pittsburgh-RODS Laboratory will provide continuous public health surveillance services to collect, analyze, and map daily over-the-counter medication sales to detect potential disease outbreaks throughout Los Angeles County through a project known as National Retail Drug Monitoring, as part of the Public Health Emergency Preparedness and Response for Bioterrorism.

The term of the agreement is from July 1, 2007 through June 30, 2008, at a fee of \$36,960 payable in twelve equal monthly installments of \$3,080, 100% offset by funding received under 1) Federal Centers for Disease Control and Prevention (CDC) Notice of Cooperative Agreement (NCA) No. U90/CCU917012-06, for the months of July and August 2007; and 2) CDC's NCA No. U90/CCU917012-07 from August 31, 2007 through August 30, 2008.

The referred contractual document has been reviewed and approved by the Chief Administrative Office and County Counsel.

If you have any questions or require any additional information, please let me know.

JEF/jr  
M-00115

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors